

# REPORTING A CAUSE FOR CONCERN REPORT

*This form should be used to report any cause for concern regarding a group members welfare.*

## Introduction

The health and welfare of group members are of paramount importance to Highland Perthshire Plus, and we firmly believe it should never be compromised under any circumstances.

to Highland Perthshire Plus recognise that we do need a culture where everyone feels able to raise concerns freely, without fear of reprisal and safe in the knowledge that they will be heard.

We recognise that we do need a process and procedure for handling complaints of this nature to ensure that the core aims of independence, fairness, impartiality and accountability are prioritised and not compromised.

All details and proceedings will be conducted on the basis of strict confidentiality.

Any investigation will be carried out by an independent (independent from to Highland Perthshire Plus) person.

## DETAILS OF INITIATOR OF CONCERN

FULL NAME	Click or tap here to enter text.
Your role	Click or tap here to enter text.
Contact Number	Click or tap here to enter text.
Email address	Click or tap here to enter text.

## PERSONS/PEOPLES DETAILS

Name(s)	Click or tap here to enter text.
Age(s)	Click or tap here to enter text.
How you know the person/people concerned	Click or tap here to enter text.

## PARENTS/CARERS DETAILS (IF PERSON IS 18 OR UNDER)

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Highland Perthshire Plus, [www.hpplus.net](http://www.hpplus.net), [info@hpplus.net](mailto:info@hpplus.net)

FULL NAME(S)	Click or tap here to enter text.
Contact Number	Click or tap here to enter text.
Email address	Click or tap here to enter text.
Have parents/carers been notified about this concern?	Click or tap here to enter text.

### NATURE OF CONCERN

Outline below, in detail, the basis of the concern, what action has been taken to date and list any evidence which supports the basis of the concern (including where applicable quotes from relevant individuals).

Click or tap here to enter text.

Print Name	Click or tap here to enter text.
Date	Click or tap here to enter text.
Signature	Click or tap here to enter text.